

MALAYSIAN INDIAN CHAMBER OF COMMERCE AND INDUSTRY, PENANG
119-A, 1ST FLOOR, PENANG STREET, 10200 PENANG

TEL : 04-2620960 / 2619198 FAX : 04-2631337 E-mail : indcham@streamyx.com

APPLICATION FOR THE RENTAL OF THE CONFERENCE HALL

Name of Applicant :

Address :

Tel No: (Off) (Res) H/P:

Nature of Function :

Date of Function :

Duration : From: To:

I have read the Terms & Conditions of the Chamber with regard to the Rental of the Conference Hall and agree to abide by the said by the Terms & Conditions.

Date:

Signature of the Applicant

Name:

NRIC No:

FOR OFFICE USE

Date Received: Date Approved:

Amount Paid: Receipt No:

Approved by:

.....
President / Hon. Secretary / CEO

TERMS & CONDITIONS

1. Applicants must state the full details of the Function in the prescribed Application Form.
2. Applicants have to pay the full amount in advance before the function.
3. The booking shall be deemed cancelled without notice if full payment is not settled before the function.
4. Applicant must take full responsibility for any damages caused to the building or to its all assets during the period of their function, must be borne by the applicant for the full cost of the damages incurred.
5. Strictly no Food/Drinks will be served in the Conference Hall.

CHARGES FOR THE USE OF THE CONFERENCE HALL

- | | |
|---------------------------------------|-----------|
| 1. First 2 Hours | RM 200.00 |
| Every Additional 1 Hour | RM 50.00 |
| 2. ½ day Package (Maximum 4 Hours) | RM 300.00 |
| 3. Full Day Package (Maximum 8 Hours) | RM 500.00 |